

All workshops have been approved by the Maryland State Department of Education Office of Child Care as “Core of Knowledge” professional development.



Each workshop can be delivered on-site at a cost of \$200 per hour.

Title	Description	Intended Audience	COK Hours
Bringing Harmony to Discord: Managing Difficult Conversations	Upon completion of this workshop, participants will be able to view difficult conversations through a lens of hope and harmony, bringing real change to their school communities.	Assistant and Lead Teachers Administrators	2 Hours Professionalism
Bringing Intentionality to Parent Teacher Conferences	During this interactive training, proficient lead teachers will analyze and practice the communication skills necessary to build strong parent-teacher relationships and conduct effective parent-teacher conferences.	Lead Teachers Administrators	3 Hours Professionalism
Beautiful Spaces, Engaged Children	During this interactive training, participants will examine the aesthetic and organizational components of well-designed Montessori classroom environments. Participants will be immersed in inspirational design and gain insight into intentional preparation of learning spaces.	Lead Teachers	3 Hours Curriculum
Conflict Resolution for Breakthroughs, Not Breakdowns	During this interactive training participants will gain an understanding of conflict management styles and methods of conflict resolution. Participants will develop the skills necessary to identify and manage conflict in the workplace.	Assistant and Lead Teachers Administrators	3 Hours Professionalism
Facilitated Observation of Montessori Classrooms	During this three-part training, proficient and advanced teachers will develop the skills necessary to observe Montessori classrooms	Lead Teachers Advanced Assistant Teachers Administrators	2 Hours Curriculum

	<p>for optimally designed physical and emotional environments.</p> <p>Each participant will complete a pre-observation workshop, two one-hour observations, and a post-observation workshop.</p>		<p>2 Hours Child Development</p> <p>2 Hours Professionalism</p>
Focus on Handwriting	<p>All attendees will bring 5 handwriting samples to distribute to other attendees. Workshop will cover the developmental stages of handwriting, the scope and sequence of the handwriting curriculum and the assessment and remediation process. Attendees will organize the shared activities by developmental stages in the binders brought to class and create their own resource notebook.</p>	EC Lead Teachers	3 Hours Curriculum
<i>Pending Review: Helping Parents Navigate Screens and Media</i>	<p>During this interactive training participants will learn about current research into media exposure and screen use, and then prepare to share this information with parents. Upon completion of this workshop, participants will identify the recommended appropriate use of technology for children under 6 years of age, describe how they will provide learning opportunities for families regarding technology's role in learning and development, and list resources they will recommend to parents. Participants will also outline and explain a plan for an inclusive and interactive parent workshop on media and screen use to implement in their school.</p>	Lead Teachers Administrators	4 Hours Community
<i>Pending Review: Joy in the Classroom</i>	<p>Teachers should reflect positive, responsible, sensitive, and respectful attitudes in working with all children. During this interactive training participants will describe the dispositions</p>	Assistant and Lead Teachers	3 Hours Professionalism

	of joyful teachers, summarize the role of joy in Dr. Montessori’s educational philosophy, create a “toolbox” of joyful activities for the classroom, and actively practice and cultivate reflections for joy.		
Keys to Reading - A Montessori Approach	Attendees will define and outline the keys to reading within the Montessori language curriculum. The link between writing and reading will be explored. Through a case study approach, attendees will match the Montessori lesson sequence to children's developmental readiness and learning style.	EC Lead Teachers	3 Hours Curriculum
Montessori 101: Designing, Implementing, and Assessing Practical Life Activities	The goal of this workshop is to give an overview of the objectives and outcomes of the Montessori Practical Life curriculum so that attendees will be able to plan, design, implement, and assess some basic activities in their own professional or home setting.	EC Assistant Teachers Administrators	3 Hours Curriculum
Professional Responsibilities of the Child Care Provider	During this interactive training, participants will define and demonstrate the traits and behaviors of high level professionalism, explore the roles, job descriptions, and progression of responsibilities within a school setting, identify internal and external customers, and practice effective verbal and written communication.	New Assistant Teachers New Lead Teachers New Administrators	3 Hours Professionalism

Strong School Teams	During this interactive training participants will learn the 5 components of successful team building based on the concepts described in the highly regarded book “The Five Dysfunctions of a Team” by Patrick Lencioni.	Assistant and Lead Teachers Administrators	2 Hours Professionalism
Total Reading: A Montessori Approach	Topics covered include a brief overview of the Keys to Reading within the Montessori language curriculum. Attendees will evaluate various case studies, assess student progress, and prepare for parent conferencing on a child's progress in language. Advanced functional work and grammar lessons will be practiced and refined.	EC Lead Teachers	2 Hours Curriculum

Classroom Management Series	Description	Intended Audience	COK Hours
Classroom Management for the Democratic Classroom Part 1 <i>based on "Maintaining Sanity in the Classroom"</i>	Participants will explore the mistaken goals of misbehavior to better understand the motivation of students. This session will also explore the impact of the family on the child's development.	EC Assistant and Lead Teachers	2 Hours Child Development
Classroom Management for the Democratic Classroom Part 2 <i>based on "Maintaining Sanity in the Classroom"</i>	Participants will learn what constitutes a successful and democratic classroom. This session will equip participants with several management tools, ideas and models they can apply instantly in their classrooms.	EC Assistant and Lead Teachers	2 Hours Curriculum
Classroom Management for the Democratic Classroom Part 3 <i>based on "Maintaining Sanity in the Classroom"</i>	Participants will explore common developmental delays that impact student learning. Local resources for special support services will be discussed as well as striving for an inclusive classroom.	EC Assistant and Lead Teachers	2 Hours Special Needs
Classroom Management for the Democratic Classroom Part 4 <i>based on "Maintaining Sanity in the Classroom"</i>	Participants will take a close look at specific behavior issues that may impact the classroom. The purpose, procedure, and goals of Parent Teacher Conferences will be explored and participants will utilize new techniques for navigating conversations with parents and/or extended family members of students.	EC Assistant and Lead Teachers	2 Hours Professionalism

Communication Series	Description	Intended Audience	COK Hours
Communication Part One: Understanding Communication	This seminar for early childhood educators covers the importance of developing communication skills, strategies for developing these skills, and tests commonly used to assess one's temperament and personality as a means to better understand oneself and one's audience.	Assistant and Lead Teachers Administrators	3 Hours Professionalism
Communication Part Two: Communication Strategies	This workshop covers strategies for improving communication with adults as well as children. Attendees will practice various dialogue techniques for communication and conflict resolution as well as modeling for understanding and assessing unsatisfactory communications.	Assistant and Lead Teachers Administrators	3 Hours Professionalism
Communication Part Three: Everyday Communication	This workshop includes an overview of the various types of communication that one will encounter during the day in school. Legal issues will be touched upon, as well as how one interfaces with the community at large. Participants will utilize strategies learned to solve various case studies typical of everyday situations in a child care setting.	Assistant and Lead Teachers Administrators	3 Hours Professionalism

Montessori Education Series	Description	Intended Audience	COK Hours
Montessori Education for the Young Child Part 1: Montessori Educational Philosophy	During this 2-hour training, participants will study the 3 central components of Montessori Educational Philosophy: The Human Tendencies, Sensitive Periods, and the Planes of Development	Assistant Teachers	2 Hours Child Development
Montessori Education for the Young Child Part 2: The Primary Classroom	Montessori primary classrooms are designed for children between the ages of 3 and 6 years. This session will focus on the prepared environment and the instructional areas of practical life, sensorial, mathematics, and language.	EC Assistant Teachers	2 Hours Curriculum
Montessori Education for the Young Child Part 3: The Montessori Toddler and Infant Classrooms	Montessori toddler and infant classrooms are designed for students between 3 and 36 months of age. This session will focus on the developmental design of infant and toddler classrooms.	IT Assistant Teachers	2 Hours Curriculum
Montessori Education for the Young Child Part 4: Positive Classroom Management	This session is about the roles and responsibilities of the Instructional Assistant in a Montessori classroom, including the necessity of creating boundaries and utilizing classroom management techniques that ensure students are respected.	Assistant Teachers	2 Hours Professionalism

Montessori Method Series	Description	Intended Audience	COK Hours
Part 1: The Montessori Method & Exploration of the Montessori Classroom	This workshop covers the historical development of the Montessori movement and its impact on education. Included is an introduction to the Montessori educational philosophy and an introduction to the Montessori classroom, a carefully planned environment designed to foster the child's growth and exploration.	Assistant Teachers	3 Hours Professionalism
Part 2: The Montessori Method & Exploration of the Montessori Classroom	This workshop introduces the practical characteristics of the prepared Montessori environment, the role of the teacher, and the role of the assistant. Attendees will examine various strategies designed to set limits, yet foster a sense of freedom.	Assistant Teachers	3 Hours Professionalism
Part 3: The Montessori Method & Exploration of the Montessori Classroom	This workshop examines the needs of the normalized child and how those needs are met in the Montessori classroom. Attendees will learn to identify the learning goals of many Montessori materials and will practice presenting a 3 period lesson with one another.	Assistant Teachers	3 Hours Professionalism